## **Building My Portfolio**

Building your portfolio starts in Middle School! Keep track of your involvement in the areas below because you will need this information for future opportunities like: creating a resume, applying for scholarships, applying for jobs, and applying to college. You should also keep copies of important documents that are proof of what you have done such as: transcripts, award certificates, volunteer logs, etc. Use this MacTivity sheet to help you get started listing and keeping evidence of your involvement in a folder. \*Supply needed for this MacTivity: a folder. Show this sheet and your folder with evidence of your involvement to your Counselor.

## List the following

Awards (from school or community events):

**Club Membership** (on campus or off campus):

**Sports involvement** (on campus or in a community league):

Volunteer Hours (list the place, # of hours, tasks, and a contact name and phone number for verification):

Jobs (babysitting, etc.) List the name, duties, and contact info for verification:

Leadership Experience (in the classroom, on campus, in the community, sports, clubs, church, etc.):

Skills (personality or character strengths, technical, artistic, hobbies, etc):

**Extra-curricular Activities**